

**Educational Institution
Grodno State Medical University**



2010



2019



**Written Rules and Information
for 1st - year International
Students**

230009 Grodno,
80, Gorkogo Str.
e-mail: foreign@grsmu.by



WELCOME TO THE GRODNO STATE MEDICAL UNIVERSITY!



Content

LEGISLATIVE NORMS and REGULATIONS FOR INTERNATIONAL STUDENTS	3
VIOLATION OF NORMS AND DEPORTATION.....	4
FEES	5
MEDICAL EXAMINATION.....	7
CLASSES AND ATTENDANCE	8
EXTRA-CURRICULAR ACTIVITIES.....	12
IN HOSTEL	15
LOCATION OF UNIVERSITY BUILDINGS AND THE ROUTES TO THEM.....	16
PERSONNEL OF THE DEAN’S OFFICE	19

LEGISLATIVE NORMS and REGULATIONS FOR INTERNATIONAL STUDENTS



Foreign citizens must follow the laws of our country and are obliged:

- *to respect and observe* the Constitution of the Republic of Belarus and other legislative acts of the Republic of Belarus, have respect for its national traditions, while staying on the territory of the Republic of Belarus;
- *enter* the Republic of Belarus having a visa, a valid passport and move out of the Republic of Belarus having valid documents;
- *to register* within **10 days** in the registration authority in accordance with the place of actual temporary residence;
- *to reside* in the Republic of Belarus only in the residence place, that was stated in the documents by the registration authorities;
- *to register* in case of changing the residence place within **3 days** in the registration authority in accordance with the place of new temporary residence;
- *to come to* the University's Dean's Office of the Medical Faculty for International Students for prolonging temporary registration validity not later than **20 days** before the registration expires (i.e. becomes invalid);
- *to depart* the Republic of Belarus within 15 days on the expiry of temporary residence period, determined for a certain foreign citizen or in case of expulsion from the University;
- always have passport with you.
- you should also keep in mind that recently there have been many cases of theft using technology. In order to make sure your personal data is safe you need to learn information on web safety on our website: Faculties→Medical Faculty for International Students→News

Thus, being here, international students must be registered on due time.

VIOLATION OF NORMS AND DEPORTATION



Violation of the legislative norms and regulations, stated above, can lead to legal liability in conformity with the Article of Law No 23.55 (Part 1) of the Code of Administrative Violation of the Republic of Belarus, which includes a penalty in the form of warning or a fine up to 50 baseline rates (equivalent to 2000 Bel.rub. this year) with deportation or without it.

The shortening of the temporary residence period or cancellation of the permission for temporary residence in the Republic of Belarus with the subsequent deportation or dispatch from the Republic of Belarus regarding a foreign citizen or a stateless person can also take place in case of repeated violation of the legislative laws of the Republic of Belarus such as:

- **an intentional bodily injury infliction**, which did not result in short-term health disorder or insignificant disability;
- **petty larceny** of someone's properties in a way of theft, swindle, as well as an intention to carry out such larceny;
- **a deliberate appropriation of somebody's property, found by you;**
- **an intentional destruction or damaging of some properties**, which resulted in insignificant harm infliction, if those actions don't present a constructive crime;
- **disorderly conduction** (using obscene words in public places, insulting, bothering of citizens and other intentional actions, that break the fixed public order, activities of organizations or public tranquility, and are presented as actual disrespect to the society);
- **drinking alcoholic or light alcoholic drinks as well as beer** in the street, at a stadium, in public gardens and parks, public transport and other public places (except for the places, intended for drinking alcoholic or light alcoholic drinks as well as beer), appearing drunk in public places, insulting human dignity and morality;
- **smoking in forbidden public places;**
- **bribing or taking bribe and committing other corruption delinquencies;**

and other ways of the violation of the Belarusian legislation.

FEES



1. REGISTRATION FEE

- For this purpose you must submit your passport to the employees of the Dean's office (room 532, the Main Building) – *Olga Nikolayevna Yevets, Tatyana Mikhaylovna Cherkasova, Hanna Vladimirovna Karpovich*

one month before the expiry date and pay the registration fee – 3 baseline rates, i.e. 120 Bel. rubles nowadays in the bank.

- **Overdue registration will result in being charged and then deported to your country at your own expense.**

- Students must reside at the address registered in the passport.

2. HOSTEL RESIDENCE FEE

- Hostel fee comprises approximately **1920 Belarusian rubles per year**. In case if a student does not pay on **due time**, **they are charged a penalty (fine) (0.3% of the due amount for each day exceeding payment deadline)**.

3. TUITION FEE

- **Tuition fee** for 1st year international students with English medium of instruction is **4700 US\$**. It is paid in the following time periods: the first time period: 50% or 100% of the stipulated annual tuition fee (school fee) is paid **within 15 days from the date of signing the Agreement**; the second time period: the remained 50% (2350 USD) of the stipulated annual tuition fee (school fee) is paid from **February 01, 2025 till March 01, 2025**. In case if a student does not pay on **due time**, **they are charged a penalty (fine) (0.1% of the due amount for each day exceeding payment deadline)**.

- **Students are expelled from the University because of overdue tuition fee for a new academic year, debt in tuition fee or hostel fee for a previous academic year, large penalty (fine) for a previous academic year.**

4. PERMIT NOTES FOR MISSED CLASSES

- In case of an **unexcused (invalid) absence** at classes students must re-attend practical classes and besides, must pay for it before getting unexcused (invalid) reason permit note.
- The cost for re-attendance of **practical** classes is **10 Belarusian rubles for 1 academic hour which is longer than an astronomic one. (e.g. real duration of the class is 1 hr. 40 min; it is equal 2 academic hours)**.

For your information: permit notes are shown in your electronic register (journal). To receive your valid or invalid permit note, you need to send an application at permitnote233@gmail.com.

Keep in mind, that the only ground for a valid permit note is a medical certificate that you need to send together with your application. In case of disputes regarding the notes, visit the Dean's office.

The medical certificate is valid for 5 days. The class must be re-attended within a month, if this period is not met, you must pay for the repeat class.

If the grade for the repeated class is unsatisfactory, you must pay to re-attend the class.

Providing a certificate after 5 days or more is an invalid reason and you must pay for re-attendance of the class.

5. PREVENTIVE MEDICAL EXAMINATION once a year is obligatory. It costs about 45 U.S.\$.

6. INSURANCE is necessary for registration of temporary residence in Belarus.

We recommend you to buy insurance policies from Belarusian insurance companies Belgosstrakh and Beleximgarant in order to have guaranteed treatment in case of emergencies!

MEDICAL EXAMINATION

1. Medical examination for permission to study and reside in hostel:

- X-ray (at **Polyclinic 4, Grodno Regional Perinatal Center**);
- Tests and examinations by medical professionals (at **Professor Consultative Center or Polyclinic 4**);
- Medical permission to reside in a hostel is given in the **Professor Consultative Center (Vatutina 4a)**. If you are planning to live in a hostel come with your agreement “On renting housing premises in a student’s hostel”.



2. Annual preventive medical examination:

- The Dean’s office makes up the schedule for the examination;
- For the examination day the whole group receives valid permit notes without making up classes;
- **Students undergo X-ray examination (beforehand!)** if its validity is over at **Polyclinic 4, Grodno Regional Perinatal Center** and submit X-ray reports to specialists at examination. In case the reports are absent, students receive valid permit notes but with making up classes;
- **Professor Consultative Center (Vatutina 4a)** : tests and examinations by medical professionals;
- **Preventive medical examination for 2nd and 6th year students:** X-ray, tests, and specialists;
- **Preventive medical examination for 3rd and 4th year students:** X-ray, tests (**Hepatitis B, C included**), and specialists;
- **Preventive medical examination for 5th year students:** X-ray, tests (**Hepatitis B, C included**), **intestinal microflora test**, and specialists;
- **On the basis of the preventive examination, 3rd- 5th year students** are allowed to undergo practical training.

3. Vaccination:

- Against flu: recommended once a year;
- Against COVID-19: every half a year.

HIV test is valid with 1 year if a student constantly stays in Belarus.

But if you go to your native country or abroad, you must have HIV-blood test done immediately after return.

Chest X-ray is valid within a year.

Students residing in hostels must always have up-to-date X-ray, HIV results, and gynecologist examination report (girls).

PLEASE, DO NOT WAIT FOR BEING LOOKED FOR. YOU MUST DO IT BY YOURSELVES AS YOU KNOW THIS RULE.

If you are ill you can:

- go to Professor Consultative Center at Vatutina 4a
- go to the Health (Therapist’s) Centre located in Hostel No 4 (Kurchatova, 10) if it is necessary;
- call in a doctor from a Polyclinic .

CLASSES AND ATTENDANCE

Academic year and studies begin from the 1st of September.

- **Students must be well prepared for classes and be on time in the classroom.** They are required to do all homework in different subjects, to enrich knowledge regularly. They are expected to pass exams **at first attempt.**



(valid) reasons, such as **illness, accidents, or participation in officially approved university activities** (*all reasons and proofs must be submitted in written form as well as application letter containing your request to give an excused permit note and reasons for this*).

- **Being late is forbidden and equals to missing classes, although you can and must be present at the lesson.**
Between the parts of a lesson



- **Attendance of both practical classes and lectures is compulsory at our University.** Any absence may have a negative effect on student learning and progress, so our expectation is that students will be in class **regularly and without being late.** Students should not miss classes except for **excused**



students have some minutes break (interval).

- **Students are not allowed to be late for the second part of their class as well as for the beginning of the class.**



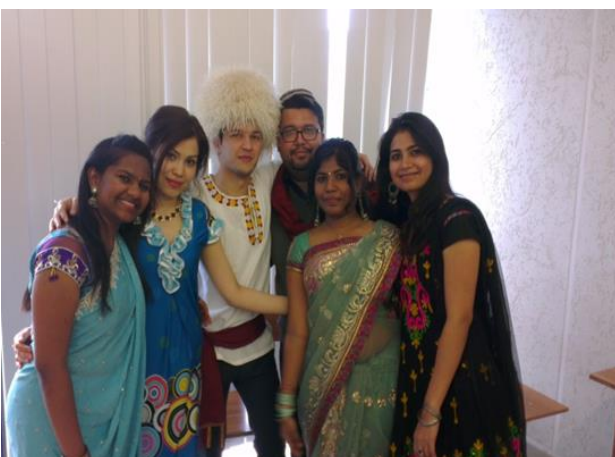
There should be the **leader (monitor)** in each group who must appoint a person on duty in class and be responsible for the order in the group at any Department and for a **quick and urgent contact with the Dean's office and any lecturer.**

- An individual's dress, personal appearance, and cleanliness, as well as student's behavior, demonstrate their respect to other people.

Students are supposed to be appropriately dressed. Clothes (garment) should be clean, not indecent. No coats, jackets, caps, and other out-wear garments may be worn in class. Students are expected to leave their outwear clothing in the cloakroom. At the clinical Departments students must wear medical gowns, caps **and exchangeable footwear.** You should be dressed according to place and weather taking care of your health. No summer clothes and footwear when temperature is low. In this case you should wear warm things.



- Students can leave the classroom only at the end of their class when the instructor gives the permission.
- Learning **Russian** is rather important and necessary for you. First of all for communication in the Russian speaking country where you will reside for 6 or 7–8 years and for having practical training beginning from the third year. From the third year you should speak Russian in the Dean's office as well as in any other office of the University and our city.



- **No personal cell phones** (mobile phones) are allowed in class: students are expected to keep them on silent regimen or off and put the phone into their bag. It is not allowed to send messages. Emergency calls to and from parents should be made after classes or before.

- When students are absent within one or more classes, it is their duty to inform the Dean's office of the absence reason. **Absence should be authorized within one week.** Students are required to receive the permit note for all missed classes.
 - In case of excused (valid) absences, students will be expected and allowed to re-attend missed classes in a reasonable amount of time and free of charge.
- You should always remember that if **you have not made up missed classes by the end of the semester you will not get the stamp in your student's Record book - "permitted to exams"** and will not be allowed to start examination session with your group and it will be equal to failure of an exam at the first attempt.
- **Do not lose your student's Record book because it is very difficult to restore it and as well as your student's Identification Card which is necessary to get to the University through tourniquet.**



EXPULSION

The University is eligible to discontinue training of a specialist if a student:

- does not pay a tuition (school) fee on due time;
- has academic failure in 3 subjects without a valid reason;
- does not make-up academic failures on due time;
- does not attend classes and lectures within 30 days without a valid reason;
- repeatedly violates Registration Rules, Inner University and Hostel Rules and Laws of Belarus.



GOOD MANNERS OF BEHAVIOUR

Students of the Grodno State Medical University observe Students' Ethical Code. You must be familiar with the rules of the Ethical Code that can be found on the webpage of the Faculty: University→Faculty→Faculty for International Students→Ethical Students' Code

- Leave your over wear (overcoats, outer clothing) in the cloakroom.
- Be calm and do not talk or laugh loudly, do not shout and speak in the library, reading room, classrooms, corridors, any office, and the canteen (University cafeteria).
- Greet all people when in the University.
- Treat your textbooks carefully, clean and tidy.
- Always have your student's identification card (ID) with you.
- Don't leave your bags, school bags, rucksacks, packets and any other things without control, supervision and care.
- Cross streets by light signal (traffic light) and in due place – zebra crossing
- Punch a ticket in buses and trolleybuses in case if you don't have a monthly ticket.
- Keep your rooms and kitchens clean and tidy. Clean away a mess and throw away rubbish (garbage) regularly.
- Switch off you electric cookers after cooking as well as other electric devices and light.
- Be always well-dressed, washed and good looking.
- No smoking in the hostel and near the University

Remember that you are future doctors!



EXTRA-CURRICULAR ACTIVITIES

The purpose of extra-curricular activities is to develop and strengthen friendly relations between students, spirit of internationalism, manifestations of peace and tolerance, to increase their interest in history and culture of the Republic of Belarus, to create conditions for the implementation of their creative projects in various fields of the University life.

There are five national unions of students at the Faculty: Multinational Union, Nigerian (African) National Union, Indian National Union, Sri-Lankan Union, and Maldivians Union. To join a union, you need to write an application.



Different University and Faculty events to participate in:

- Traditional Knowledge Day (September).
 - Concert program “Welcome, freshmen!” (September).
 - Gala concerts (whole year)
- Competitions: The student of the year; Mr. and Miss of University or Faculty, Competition of national dishes; wall newspaper competitions (winter-spring)
 - Student festival of national cultures (spring)
 - Exhibitions of art and crafts (whole year)
 - Excursions, visits to theaters, cinemas, museums (whole year)



- KVN (spring)
- Russian language competition (spring)



- Competition of declamatory skills (winter-spring)
- Student conferences (whole year)
- Olympics in different subjects (whole year).
- Sports competitions (whole year)



SPORTS CLUB “MEDIK”



The goal of this sports club is to create all facilities to satisfy sport interests of students, interns, employees and academic staff.

The time table of sports sections is located in the main University building on the 1st floor near the Department of Physical Training and Sport.

There are the following sports sections: chess, draughts, kettlebell lifting, arm-wrestling, athletics, volleyball, basketball, judo, tourism, ping pong, football, badminton, swimming and bodybuilding.

Sports gyms are located at:

- main building (80, M. Gorky Str.)
- biological building (19, Vilenskaya Str.)
- study building (81, M. Gorky Str.)

STUDENTS’ CLUB

Students’ club is the center of communication, spiritual development and active leisure time of students.

HOBBY GROUPS:

- Dancing Group “Almadea”
- Contemporary Dance Group
- Drama Group “Arsmedicus”
- Fashion Studio “Perfection”
- Pop-Singing Group
- Instrumental Music Group
- Music Band “Oneway”
- Soundman Studio
“Soundworkers”

AMATEUR GROUPS:

- International Friendship Club “Eureka”
- Craft Organization
“Goldenarms”
- International Cuisine
- Musical Saloon
- Poetry and Prose Club”
Catharsis”
- Intellectual Games Club

CANTEEN AND FOOD



There is a canteen in the main University building. Moreover, small canteens are located in the laboratory and biological buildings.

IN HOSTEL

Daily Schedule

1. Entrance of people living into the hostel is only with a permit document (propusk) - 6 a.m. - 12 p.m.
2. Visits of relatives or friends (if it is allowed) giving/showing documents to the receptioner - 3 p.m. - 10 p.m.
3. Cultural events : 7p.m. - 11 p.m.
Sunday: 4p.m. - 11 p.m.
4. Bedclothes changing is once per week according to the schedule.

Students are expected to keep and must keep their rooms as well as public places, i.e. kitchens, a toilet, shower room, corridors clean. Students must be on duty by turn according to the schedule in the block of rooms and clean **their** cooker, tables and take away rubbish (litter).

It is forbidden to make any noise (playing music, singing, dancing, speaking loudly, receiving visitors, etc.) after 22 o'clock (10 p.m.).

You should observe general regulations from "Fire Safety Measures".



Fire Safety Measures

The Tenant/Resident of hostel is forbidden to:

- 1) smoke in the hostel territory and in housing premises;
 - 2) leave without supervision TV-sets, tape recorders, radio receivers, irons and other household appliances on;
 - 3) use faulty wall sockets, switches, lighting boxes, plug forks, an electrical wiring with damaged isolation;
 - 4) use electric heating equipment for premises and cooking meals right in the housing premises; use boilers, electric kettles, heaters, microwave ovens, rice cookers, multicookers, irons;
 - 5) cover lamps with fabric or paper;
 - 6) switch several electro devices at the same time;
 - 7) come into under the influence of alcohol and keep or drink alcohol in the hostel premises;
- In case of any revealed violations a hostel instructor (vospitatel) or a hostel supervisor (commendant) or an official, replacing them, should be informed immediately.

ЭКСТРЕННАЯ ПОМОЩЬ	
О ПОЖАРЕ ЗВОНИТЬ	101
МИЛИЦИЯ	102
СКОРАЯ ПОМОЩЬ	103
АВАРИЙНАЯ ГАЗА	104

PHONES OF EMERGENCY SERVICES:

"101" – rescue and fire department;

"102" – police;

"103" – ambulance;

"104" – emergency gas service.

More information you can find in the Agreement "On renting residence premises in Student's Hostel" and in the Instruction for Fire Safety Measures in Hostel Premises.

LOCATION OF UNIVERSITY BUILDINGS AND THE ROUTES TO THEM

1. MAIN ADMINISTRATIVE BUILDING

(Gorkogo Str., 80 – near Hostels No 2 and 5)

Subjects studied there in the 1st year:

- *Medical and Biological Physics, Computer Science in Medicine*
- *Bioorganic Chemistry, Medical Chemistry*
- *Latin*
- *History of Belarus, Contemporary Political Economy*
- *History of Medicine*
- *Biomedical Ethics*



LOCATION OF LECTURE ROOMS

Number	Location
1,2,3,4,5,6,9	Main building, 1st floor
10,12,14,15,16	Main building, 5th floor
17,18,19	Study building (81, M. Gorky Str.)
7	Laboratory building (4, Bolshaya Troitskaya str.)
8	Biology building (22, M. Gorky Str.)
13	Infectious Hospital (57, BLK)

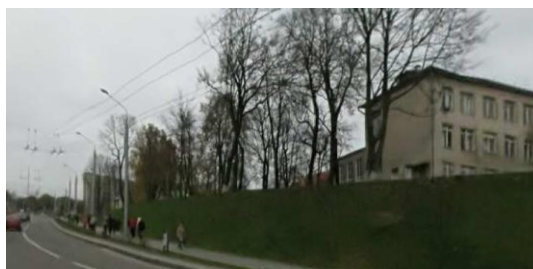
2. STUDY BUILDING (81, M. Gorky Str.)

Subjects studied there in the 1st year: *Russian as a foreign language, Human Anatomy*

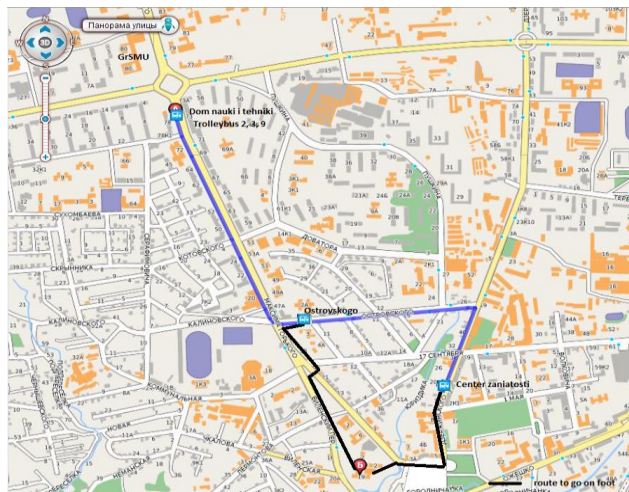


3. BIOLOGY BUILDING (19, Vilenskaya Str.)

Subjects studied there in the 1st year: *Medical Biology and Genetics*



To get to Biology building take trolleybus No 2, 3, 9, get off at stop Ostrovskogo or Center zaniatosty; go on foot (see the next picture).
The Route to the Biology Building



4. Simulation and attestation center (BLK 50, Sverdlova 3 str.). Subjects studied there in the 1st year: *First Aid; Introductory practical training.* Use trolleybuses No 14,15,23,8 and get off Ulitsa Boldina bus stop to get to BLK 50 and trolleybuses No 18,2,3 and get off at Dom svyazi bus stop to get to Sverdlova 3 str.



Sverdlova 3



BLK 50

**5. LABORATORY BUILDING
 (4, Bolshaya Troitskaya str.)**



Subjects studied there in the 1st year: *Histology, Cytology And Embriology*
 It takes 5 minutes to go on foot from the Biology Building (see the next picture).

LOCATION OF DEPARTMENTS IN HOSPITALS

Department	Medical Institutions
Surgical Diseases II	Emergency Hospital (115, Sovetskikh Pogranichnikov Str)
General Surgery (Discipline – General Surgery)	Hospital 4 (89, Ya. Kupala Av.)
Outpatient Therapy	Polyclinic 6 (25, Limozha Str) Polyclinic 4 (46/1, Vrublevskogo Str) Polyclinic 1 (13, Lermontova Str) Grodno Central Polyclinic (3, Transportnaya Str) Professor Consultative Centre (4a, Vatutina Str)
Propaedeutics of Internal Diseases (Disciplines – Fundamentals of Medical Nursing and Propedeutics of Internal Diseases)	Grodno Regional Clinical Hospital of Medical Rehabilitation (2, Kommunalnaya) Hospital 3 (59, BLK)

PERSONNEL OF THE DEAN'S OFFICE

email: foreign@grsmu.by



**Ludmila Nikolaevna
Hushchyna**
Vice-Dean,
Assoc. Prof., PhD
+375 152 44 68 24



**Aleksander
Aleksandrovich
Stenko**
Dean,
Assoc. Prof., PhD
+375 152
44 68 42



**Nadezhda
Alekseevna
Mishonkova**
Sub-Dean for ex-
tra-curicyllar activi-
ties, senior teacher



**Tatiana Mikhaylovna
Cherkasova**
Specialist responsible for
registration and visa
+375 152 44 72 27



**Zoya Petrovna
Lemiasheuskaya**
Vice-Dean, Assoc.Prof.,
PhD
+375 152 44 72 27

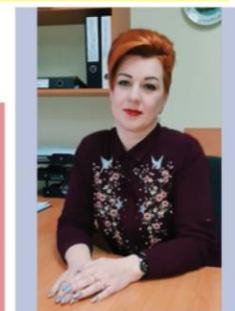


**Olga Olegovna
Moroz**
Specialist responsible
for 1st and 3rd years
of studies
+375 152 44 68 24



**Olga Nikolayevna
Yevets**
Specialist responsible for
registration and visa
+375 152 44 72 27

**Aliaksandra Vladimirovna
Kutseika**
Specialist responsible for
6th and 4th years of studies
+375 152 44 68 24



**Hanna
Vladimirovna
Karpovich**
Specialist
responsible for
registration and
visa
+375 152 44 72 27



**Yelizaveta Alekseevna
Mikuts**
Specialist responsible for
certificates and medical
check-ups
+375 152 44 68 24

**Olga Mikhailovna
Marchik**
Specialist
responsible for 2nd
and 5th years of
studies
+375 152 44 68 24

More information you can find on the
official web-site of our university –
www.grsmu.by

P.S.

Dear 1st - year students!

You are expected to be active in extra curriculum activities – sports, concerts, festivals and other artistic activities, competitions, excursions as well.

We think it is really an action of your bravery – moving to another country and entering foreign medical university! We hope you come to our University to become good students and then well-qualified physicians. Good luck to you!

Dean's Office